



## Reminder of Key Highlights of Section 3.24.011(Vacation Rental Units) and Related Resolutions

The following information is intended to remind STVR owners, property managers and representatives of the key points of Section 3.24.011 (Vacation Rental Units). This items below do not cover all STVR regulations and it is strongly suggested that these documents be reviewed in their entirety to ensure compliance with the current regulations.

- No outdoor music, radios, musical instruments, or other devices that produces or reproduces sound are allowed to be used outdoors or be audible from inside the property between the hours of 10 PM to 7 AM.
- Trash and refuse shall not be stored in public view, except in proper containers for the purpose of collection by the city's authorized trash hauler on collection days. Please ensure compliance with the provisions of Chapter 6.04 (Refuse Disposal).
- Any advertising must include the current vacation rental unit permit number and maximum **overnight** occupancy of the unit. **First violation of 3.24.011 (E)(8) is a \$2,500.00 fine.** It is recommended that your STVR license be put in a clear and observable location in your advertisement, such as the title or the beginning of the description.
- Occupancy

Number of Bedrooms	Max. # of Overnight Occupants*	Max. # of Daytime Occupants**
Studio	2	8
1	2	8
2	4	8
3	6	12
4	8	16
5	10	18
6	12	18
7	14	18
*Overnight occupancy is from the hours of 10:01 PM to 6:59 AM		
**Daytime occupancy is from the hours of 7 AM to 10 PM		

- Prior to occupancy of the vacation rental unit; the owner, owner's authorized agent or representative shall:
  - Obtain the name, address, and copy of a valid government identification of the responsible person;
  - Provide the vacation rental regulations to the responsible; and
  - Require the responsible person to execute a formal acknowledgment of the regulations.
  - This information shall be maintained by the owner or the owner's authorized agent for 3 years and be readily available upon request of any officer of the city responsible for enforcement of the STVR regulations.
- Any change in ownership or owner's agent/representative or any other fact must be submitted within fourteen (14) days. To close a permit a "STVR Closeout Form" is required.
- The Permit fee for new permits and renewals is \$1,950.00 + \$50.00 inspection fee. A STVR Renewal/New application & Business License Application must be submitted.
- For new and renewed permits a Health and Safety Inspection must be conducted prior to license expiration.
- For STVR renewals, renewal notices are mailed 90, 60 and 30 days prior to expiration of the permit to allow sufficient time to process the renewal application and conduct the health and safety inspection.
- No new STVR permits will be issued, except for a short-term vacation rental located in areas governed by a homeowner's association or community association and subject to covenants, conditions and restrictions (CC&Rs).
- The Local Contact must be available 24 hours a day, 7 days a week to respond in person and resolve any complaint/issue within 45 minutes.
- Any changes to the local contact information must be submitted to [stvrprogram@cathedralcity.gov](mailto:stvrprogram@cathedralcity.gov) utilizing the "Change in Local Contact Form".
- Adopted Resolutions
  - Resolution No. 2020-44 establishing a resident complaint protocol
  - Resolution No. 2020-51 establishing new STVR permit fees
  - Resolution No. 2020-52 establishing a new fee schedule for violations