



CITY COUNCIL AGENDA

Study Session

Wednesday, March 27, 2024
3:00 PM

City Council Chambers
68-700 Avenida Lalo Guerrero
Cathedral City, CA 92234

MAYOR

Mark Carnevale

CITY COUNCIL MEMBERS

Mayor Pro Tem
Nancy Ross

Councilmember
Raymond Gregory

Councilmember
Ernesto Gutierrez

Councilmember
Rita Lamb

- **CALL TO ORDER**
- **ROLL CALL**
- **AGENDA FINALIZATION**

At this time the City Council may announce any items being pulled from the agenda or continued to another date.

1. PUBLIC COMMENT

This is the opportunity for members of the public to comment on any items not appearing on the regular agenda. Because of restrictions contained in California Law, the City Council may not discuss or act on any item not on the agenda but may briefly respond to statements made or ask a question for clarification. The Mayor may also request a brief response from staff to questions raised during public comment or may request a matter be agendaized for a future meeting. Public Comment will be limited to three (3) minutes.

2. STUDY SESSION

Normally no action is taken on Study Session items, however, the City Council reserves the right to give specific policy direction and take specific action as

necessary. Presentation will be limited to 10 minutes unless other provisions are made in advance.

A. Finance Advisory Committee Interviews

Recommendation: Interview applicants for four vacant seats on the Finance Advisory Committee.

B. Community Development Block Grant (CDBG) FY 2024-2025 Annual Action Plan (AAP) Introduction

Recommendation: To introduce the City's Community Development Block Grant (CDBG) FY 2024-25 Annual Action Plan (AAP) for the City Council's review, discussion, and direction.

C. Grants Management Overview

Recommendation: This agenda item is for review and discussion only.

D. Refunding of Tax Allocation Bonds

Recommendation: This agenda item is for review and discussion only.

3. CLOSED SESSION

A. Conference with Legal Counsel - Anticipated Litigation/Threat of Litigation, Pursuant to Government Code Section 54956.9(d)(2).

Number of Potential Cases: One

ADJOURN

NOTES TO THE PUBLIC:

The City of Cathedral City complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's Office at (760) 770-0322 at least 48 hours prior to the meeting.

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CITY COUNCIL AGENDA

Regular Meeting

Wednesday, March 27, 2024
5:30 PM

City Council Chambers
68-700 Avenida Lalo Guerrero
Cathedral City, CA 92234

MAYOR

Mark Carnevale

CITY COUNCIL MEMBERS

Mayor Pro Tem
Nancy Ross

Councilmember
Raymond Gregory

Councilmember
Ernesto Gutierrez

Councilmember
Rita Lamb

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **INVOCATION (MOMENT OF REFLECTION)**
- **ROLL CALL**
- **AGENDA FINALIZATION**

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1. PUBLIC COMMENT

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2. COUNCIL REPORTS

This is an opportunity for each member of the City Council to report on any conferences they attend, local events or make any other comments they may have.

3. CONSENT AGENDA

The following Consent Calendar items are expected to be routine and noncontroversial. They will be acted upon by the City Council at one time without discussion. Any Council Member, Staff Member, or Citizen may request removal of an item from the Consent Calendar for discussion.

A. Waive Full Reading of Ordinances on Agenda

B. Minutes Approval

- 1. City Council - Study Session - Mar 13, 2024 3:00 PM**
- 2. City Council - Regular Meeting - Mar 13, 2024 5:30 PM**

C. Notice of Completion for ATP Cycle 5: East Palm Canyon Bike Lanes Project (C08504)

Recommendation: To accept and approve the Active Transportation Program (ATP) Cycle 5 - East Palm Canyon Drive Bike Lanes Project (C08504) as completed; and, authorize the City Manager to execute and file a notice of completion with the Riverside County Recorder's Office; and, authorize the release of retention funds to Chrisp Company upon expiration of the notice of completion.

D. 2023 Housing Element Annual Progress Report

Recommendation: To receive the 2023 Housing Element Annual Progress Report and authorize its transmittal to the California Department of Housing and Community Development (HCD) and the California Governor's Office of Planning and Research (OPR).

E. Zoning Ordinance Amendment 23-002 - Amend the Zoning Ordinance to add Chapter 9.116 Two-Unit Residential Developments and Urban Lot Splits

Recommendation: To provide second reading by title only, and adopt an ordinance adding Chapter 9.116 Two-Unit Residential Developments and Urban Lot Splits to Title 9 of the Cathedral City Municipal Code.

F. Tract No. 37124: in Rio Vista Village: Approval of Termination, Release and Assumption (TRA) Agreement with NCP Verano, LLC and Avante 58, LLC; and Approval of New Subdivision Improvement Agreement for Completion of Improvements in Tract 37124 with Avante 58, LLC.

Recommendation: To approve a transfer, release and assumption agreement (TRA) with NCP Verano, LLC and Avante 58, LLC, for Tract

37124; and, approve a subdivision improvement agreement with Avante 58, LLC, for the completion of improvements in Tract 37124; and, authorize the execution of all the above agreements by the City Manager and the City Clerk on behalf of the city.

G. Award Professional Services Agreement to Z&K Consultants for HSIP Cycle 9A Project: Traffic Signal Improvements at 12 Intersections

Recommendation: To award a professional services agreement to Z&K Consultants, in the amount of \$209,124 for professional construction engineering support services for the Highway Safety Improvement Program (HSIP) Cycle 9A Project: Traffic Signal Improvements at 12 Intersections and approve a ten percent (10%) contingency in the amount of \$20,912 for any unforeseeable construction costs, thereby, bringing the total construction budget for this Project to \$230,036; and, authorize a budget allocation in the amount of \$64,336 from Measure A Funds; and, authorize the City Manager to execute the required contract documents; and, authorize the City Engineer to request insurance policies and issue the Notice to Proceed.

4. ITEMS PULLED FROM CONSENT

5. PUBLIC HEARINGS

6. LEGISLATIVE ACTIONS

A. Appointments to the Finance Advisory Committee

Recommendation: To consider appointing three individuals to the Finance Advisory Committee with terms expiring on June 30, 2026 and June 30, 2027, based on the interviews conducted during the Study Session Meeting of March 27, 2024.

B. Joint Use Agreement with the Palm Springs Unified School District and Desert Recreation District for Operation of the Cathedral City High School Swimming Pool for Public Use During the 2024 Summer Months

Recommendation: Staff recommends that the City Council approve the agreement and authorize the City Manager to execute all necessary documents.

C. Contract with Petrochem Materials Innovation, LLC for Fiscal Year 2023-24 Rubberized Emulsion Aggregate Slurry (REAS) Projects

Recommendation: To approve a contract with Petrochem Materials Innovation, LLC. for \$1,114,598.46 to supply and apply Rubber Emulsion Aggregate Slurry (REAS) on Panorama Neighborhood streets (C08681), Sunny Lane Neighborhood streets (C08682), and Victoria Drive Neighborhood streets (C08683), including traffic control, crack seal and striping

replacement; and, approve a fifteen percent (15%) contingency in the amount of \$167,189.54 for unforeseeable construction costs, making the total encumbrance \$1,281,788.00; and, authorize the City Manager to execute the required contract documents; and, authorize the City Engineer to request bonds and insurance for the project, and issue the notice to proceed.

D. Award Contract to LCR Earthwork & Engineering Corp. for the Cove Crack Repairs Project (C08675)

Recommendation: To award a construction contract to LCR Earthwork & Engineering Corp., in the amount of \$893,803.35 for the Cove Crack Repairs Project (C08675) and approve a twelve percent (12%) contingency in the amount of \$106,196.65 for any unforeseeable construction costs; thereby, bringing the total construction budget for this Project to \$1,000,000.00 to be funded with available Assessment District (AD) 2004-02 funds; and, authorize the City Manager to execute the required contract documents; and, authorize the City Engineer to request bonds and insurance for the Project and issue the Notice to Proceed.

E. Amendment to Master Schedule of User and Regulatory Fees - Code Compliance Shopping Cart Impoundment

Recommendation: Staff recommends the City Council approve a resolution amending the fee schedule to add a fee for the impoundment of an abandoned shopping cart.

F. Adopt Credit Card and Electronic Check Transaction Processing Fees

Recommendation: To adopt a Resolution Establishing a Credit Card Transaction Processing Fee and an Electronic (e-check) Fee

G. Contract to Perform the Annual Comprehensive Financial Report (ACFR) Audit Activities

Recommendation: To authorize the City Manager to enter into an agreement with Lance, Soll & Lunghard, LLP to perform the annual financial audit activities for the next three (3) fiscal years with the option to extend up to three (3) additional fiscal years.

7. DISCUSSION ON FUTURE AGENDA ITEMS

This is an opportunity for members of the City Council to request that, and for the City Council to discuss whether, one or more items should be added to the agenda of a future regular or special City Council meeting. To comply with the Brown Act, discussion should be limited to whether to add the item(s), and direction given to the City Manager regarding scheduling and prioritization of the item(s).

8. CLOSED SESSION

ADJOURN

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