



# CITY COUNCIL AGENDA

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**Study Session 3:00 p.m.  
Regular Meeting 5:30 p.m.**

**Wednesday, December 11, 2024**

**City Council Chambers  
68-700 Avenida Lalo Guerrero  
Cathedral City, CA 92234**

**MAYOR  
Nancy Ross**

## **CITY COUNCIL MEMBERS**

**Mayor Pro Tem  
Raymond Gregory**

**Councilmember  
Rita Lamb**

**Councilmember  
Ernesto Gutierrez**

**Councilmember  
Mark Carnevale**

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## **STUDY SESSION 3:00PM**

### **CALL TO ORDER**

### **ROLL CALL**

### **AGENDA FINALIZATION**

*At this time the City Council may announce any items being pulled from the agenda or continued to another date.*

#### **1. PUBLIC COMMENTS**

*This is the opportunity for members of the public to comment on any items not appearing on the regular agenda. Because of restrictions contained in California Law, the City Council may not discuss or act on any item not on the agenda but may briefly respond to statements made or ask a question for clarification. The Mayor may also request a brief response from staff to questions raised during public comment or may request a matter be agendized for a future meeting. Public Comment will be limited to three (3) minutes.*

#### **2. CLOSED SESSION**

##### **A. Conference with Legal Counsel - Anticipated Litigation**

**Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2). Number of Claims 3.**

- 1. Craig Sanborn – Claim for Damages**
- 2. Robert Williams – Claim for Damages**
- 3. Christopher Jackson – Claim for Damages**

Recommendation: There is no Staff Recommendation

- B. Conference with Legal Counsel - Existing Litigation, Pursuant to Government Code section 54956.9(d)(1)**

**Number of Matters: One (1) Irene Gorosave -Torres v. City of Cathedral City et al.**

**Case No.: CVPS2406366**

Recommendation: There is no Staff Recommendation

- C. Conference with Labor Negotiator Pursuant to Government Code 54957.6**

**Labor Negotiator: Algeria Ford, Assistant City Attorney and Eugenia Torres, Human Resources Manager**

**Employee Organization: Police Officers Association**

Recommendation: There is no Staff Recommendation

### **3. STUDY SESSION**

- A. Cathedral City Community Amphitheater Marketing Update**

Recommendation: This item is presented for information, discussion, and direction only.

- B. Code Compliance Division Updates**

Recommendation: There is no specific recommendation, this staff report and presentation are intended to provide updates from the Code Compliance division. City Council may elect to provide feedback on specific focal areas of the presentation that may guide and inform future presentations and actions.

- C. Measure W Implementation Plan**

Recommendation: This item is presented for information, discussion and direction only.

- D. Facilities Master Plan Update**

Recommendation: This agenda item is for review and discussion only.

### **RECESS**

**REGULAR MEETING - 5:30 PM**

**CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **INVOCATION (MOMENT OF REFLECTION)**

## **ROLL CALL**

## **AGENDA FINALIZATION**

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### **1. PUBLIC COMMENTS**

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### **2. COUNCIL REPORTS**

*This is an opportunity for each member of the City Council to report on any conferences they attend, local events or make any other comments they may have.*

### **3. CONSENT AGENDA**

*The following Consent Calendar items are expected to be routine and noncontroversial. They will be acted upon by the City Council at one time without discussion. Any Council Member, Staff Member, or Citizen may request removal of an item from the Consent Calendar for discussion.*

#### **A. Waive Full Reading of Ordinances on Agenda**

Recommendation: Waive Full Reading of Ordinances on Agenda

#### **B. Approval of November 13, 2024 Study Session and Regular Council Meeting Minutes**

Recommendation: Approve November 13, 2024 Study Session and Regular Council Meeting Minutes.

#### **C. Demand Register - November 2024**

Recommendation: Receive and File

#### **D. Approve a Resolution Adopting an Updated City-Wide Salary Schedule**

Recommendation: To adopt a resolution approving city-wide publicly available pay schedules in compliance with California Code of Regulations, Title 2, Sections 570.5, 571, 571.1 This resolution will supersede all previous resolutions regarding job classifications and compensation levels to the extent they conflict with this new recommendation.

**E. Administrative Amendment to the Community Development Block Grant (CDBG) FY 2020-21 and FY 2023-24 Annual Action Plans**

Recommendation: To approve an Administrative Amendment to the city's FY 2020-21 and FY 2023-24 Community Development Block Grant (CDBG) Annual Action Plans (AAP) to allocate remaining CDBG funds to supplement the Whitewater Neighborhood Road Improvement Project and reallocate remaining CDBG CARES Act (CDBG-CV) funds for Desert Access and Mobility for submittal to the U.S. Department of Housing and Urban Development (HUD).

**F. Council Appointments to Various Local Agencies**

Recommendation: To review the list of Local Agency Assignments and ratify the appointments.

**G. Task Order for the Design of Traffic Signal and Intersection Improvements at East Palm Canyon Drive and Cree Road**

Recommendation: Approve Task Order 01 for engineering design services of a traffic signal at the intersection of East Palm Canyon Drive and Cree Road with the city's on-call engineering support consultant, Interwest Consulting Group in the not to exceed amount of \$76,800; and authorize the City Engineer to execute the Task Order.

**4. PUBLIC HEARINGS**

**A. First reading of an ordinance to amend zoning code to add driveway width standard, allow a greater percentage of front yard to be improved as a driveway, introduce civil fines for parking infractions, and prohibit parking in front of a mailbox.**

Recommendation: Introduce and provide first reading by title only; and waive further readings of an ordinance to amend Title 9 and Title 12 of the Cathedral City Municipal Code by amending Chapters 9.12, 9.14, 12.12, and 12.32. The proposed changes will revise sections relating to driveway width and guidelines for the percentage of the front yard that can be improved as a driveway, introduce civil fines for parking infractions, and amend areas designated as no parking areas to include restrictions for parking in front of a mailbox.

**B. Assembly Bill (AB) 1600 Fiscal Year 2023/2024 Development Impact Fee Report**

Recommendation: To approve a resolution accepting the Annual AB 1600 Development Fee Report for the Fiscal Year (FY) 2023/2024

**5. LEGISLATIVE ACTIONS**

**A. Purchase of One New Ambulance**

Recommendation: The Fire Department requests authorization to purchase one Medix MSV 170 ambulance on a 2024 chassis from Republic Emergency Vehicle Services (EVS), to include a Striker Power Gurney and Loader in the amount \$388,982.72.

**B. Contract Award for Design Professional Services to STC Traffic, Inc. for the SB 821 Bicycle and Pedestrian Facilities Program for Perez Road Class IV Separated Bikeways Project (C08673) and Whispering Palms Trail Class III Bike Routes Project (C08672).**

Recommendation:

- To award a professional services agreement to STC Traffic, Inc. for the SB 821 Bicycle and Pedestrian Facilities program to prepare the plans, specifications, right of way and environmental documents for the:
  - Perez Road Class IV Separated Bikeways project (C08673), in the amount of \$31,760.00; and approve a ten percent (10%) contingency for unforeseen design related contingencies in the amount of \$3,240.00; thereby bringing the total design encumbrance for this project to \$35,000.00; and,
  - Whispering Palms Trail Class III Bike Routes project (C08672), in the amount of \$31,760.00; and approve a ten percent (10%) contingency for unforeseen design related contingencies in the amount of \$3,240.00; thereby bringing the total design encumbrance for this project to \$35,000.00; and,
- Authorize the City Manager to execute the contract.

**C. Amendment Number Two to the Reimbursement Agreement with the Coachella Valley Association of Governments for the Cathedral Canyon Bridge Project to Provide for Traffic Signal Improvements at the Intersection Between Canyon Shores Drive and Cathedral Canyon Drive.**

Recommendation: To authorize the Mayor and the City Manager to execute Amendment Number Two to the reimbursement agreement between the Coachella Valley Association of Governments (CVAG) and the City of Cathedral City for the construction of Cathedral Canyon Bridge project in an amount not-to-exceed \$700,000 to provide engineering design and construction of traffic signal improvements at the intersection between Canyon Shores Drive and Cathedral Canyon Drive; and, approve a budget adjustment for the same amount.

**D. Contract Award for Zoning Code Update**

Recommendation: To approve a professional services agreement with Mintier Harnish, to update the City's zoning code and authorize the City Manager to execute the agreement.

**E. Purchase of Fire Department PSEC Radios**

Recommendation: To authorize the purchase of 24 portable and 15 mobile radios from Motorola Solutions in the amount of \$431,253.91, and authorize the city manager or designee, to execute all necessary documents for the purchase.

**F. Award a Construction Contract to Hardy and Harper, Inc. for the FY 2024-2025 City Streets Pavement Reconstruction Projects**

Recommendation: To award a construction contract to Hardy and Harper, Inc. in the amount of \$1,432,000.00 for the fiscal year (FY) 2024-2025 City Streets Pavement Reconstruction Projects at Shifting Sands Trail (C08688), Sky Blue Water Trail (C08689), 33rd Avenue (C08690), Ventura Drive (C08691), and Avenida Quintana (C08692); and, approve a fifteen percent (15%) contingency in the amount of \$214,800.00 for unforeseeable construction costs, thereby bringing the total to \$1,646,800.00; and, authorize the City Manager to execute the required contract documents; and, authorize the City Engineer to request bonds and insurance for the project, and issue the notice to proceed.

**G. Civic Center Elevator Replacement**

Recommendation: To authorize staff to purchase and install two new elevators in the Civic Center complex for City Hall and the Police Department in the amount of \$307,740.79 and authorize the City Manager to execute the contract required to complete the work; and authorize a Facilities Fund (614) budget amendment.

**H. Resolutions Authorizing the City Manager to Execute Agreements with the California Department of Tax and Fee Administration for the Implementation of a Local Transactions and Use Tax and the Authorization of Examination of Records**

Recommendation:

1. Adopt a Resolution entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CATHEDRAL CITY, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION FOR IMPLEMENTATION OF A LOCAL TRANSACTIONS AND USE TAX."
2. Adopt a Resolution entitled, "A RESOLUTION OF THE CITY OF CATHEDRAL CITY AUTHORIZING EXAMINATION OF SALES AND TRANSACTIONS AND USE TAXES RECORDS."

3. Authorize the necessary budget amendment of \$175,000.

**6. DISCUSSION ON FUTURE AGENDA ITEMS**

*This is an opportunity for members of the City Council to request that, and for the City Council to discuss whether, one or more items should be added to the agenda of a future regular or special City Council meeting. To comply with the Brown Act, discussion should be limited to whether to add the item(s), and direction given to the City Manager regarding scheduling and prioritization of the item(s).*

**7. CLOSED SESSION**

There are no Closed Session Items

**ADJOURNMENT**

**NOTES TO THE PUBLIC**

*The City of Cathedral City complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's Office at (760) 770-0322 at least 48 hours prior to the meeting.*

*If you desire to address the City Council during the meeting, please complete a Request to Speak Form available at the entrance and present it to the City Clerk. Speakers will be called upon at the appropriate time.*

*Written Comments will be accepted until 2:00 p.m. on the day of the meeting. Written comments may be submitted via email, letter, or other forms of written communication. To email comments please email to [cityclerk@cathedralcity.gov](mailto:cityclerk@cathedralcity.gov).*

*Hard copies of written comments and any other document will be provided to the City Council and made available for the general public to review. All written comments received by the submission deadline will be made part of the official record. The meeting minutes will include: The name of the individual submitting the comment and a brief statement summarizing the content of the comment.*

*Submitted Written Comments will not be read into the record during the meeting.*