



PLANNING DEPARTMENT

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68-700 Avenida Lalo Guerrero - Cathedral City, CA 92234

(Staff Use Only)

Case No.:

Related Case(s):

DANCE PERMIT

It is advisable to submit applications for review 60 days prior to commencement of the use or event to ensure adequate review of the application. If you have any questions while completing this application, please ask a member of the Planning Department for assistance. In order for the City to process a Dance Permit Application, the application fee must be submitted with the completed application. Incomplete applications will not be accepted (or the process may be delayed).
(PLEASE PRINT OR TYPE)

CHECK TYPE(S) OF DANCE PERMIT AND AGE OF PATRONS:

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> Function of Business | <input type="checkbox"/> 18 and over |
| <input type="checkbox"/> Special Event | <input type="checkbox"/> 21 and over |

GENERAL INFORMATION:

Business Name (if applicable):

Site Address (proposed dance(s) to be held):

Date(s) of Dance(s):

Time(s) of Dance(s):

Check Here:

- | | |
|--|--|
| <input type="checkbox"/> Alcohol will be served. | <input type="checkbox"/> ABC License obtained (provide copy) |
| <input type="checkbox"/> Request for Special Police Officer to be present at dance(s) pursuant to Sections 5.12.270-5.12.290 | |

SUBMITTAL REQUIREMENTS:

1. Floor Plan – Include size of dance floor, stage and bar, number of tables and/or booths
2. Site Plan – Include surrounding buildings and parking
3. Copy of ABC License or proof of approval by ABC (if applicable)
4. Signed documentation from the property owner agreeing to the use, as specified in this application.
5. Live Scan fingerprinting. Please refer to Live Scan instructions on Page 2.
6. Fee of \$1,236.00
7. Copy of City Business License

DESCRIPTION (Include whether D.J. or live music, hours of operation):

PROJECT REPRESENTATIVE(S):

APPLICANT/ REPRESENTATIVE Name:		
Address:		Telephone No.:
City:	State:	Zip Code:
Contact Person:		E-mail Address:
I certify under penalty of perjury that all the application information is true and correct:		
Applicant's Signature: _____		Date: _____

PROPERTY OWNER/ AGENT Name:		Telephone No.:	Fax No.:
Address:		E-mail Address:	
City:	State:	Zip Code:	
Property Owner's Signature: _____		Date: _____	

Date/Time Received:	Received By:	Amount Received:	Receipt No(s):
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DETERMINATION OF APPLICATION (Staff Use Only):			
ACTION TAKEN: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED			
If denied, provide reasons:			
Conditions of Approval:			
APPROVED BY: _____ DATE: _____			
LIVE SCAN INSTRUCTIONS			
<p>In order to complete your application, you are required to be fingerprinted. Even if you have been fingerprinted before, this is the process for required background investigations. The Live Scan process is painless and involves no ink. Your fingerprints are scanned into a computer and then sent directly to the Department of Justice (DOJ) via a secured network. This process speeds up permit approval time.</p> <p>Live Scans may be obtained at the following locations:</p> <p>Riverside County Sheriff Department 73705 Gerald Ford Palm Desert (760) 836-1600</p> <p>UPS Store 67782 East Palm Canyon (Hwy 111) Cathedral City in the Target Shopping Center (760) 321-0703</p> <p>What is required: You will need a live scan form with a valid ORI and Mail Code Number (which is included in your application packet).</p> <p>Fee: Please contact the locations directly for Live Scan fee.</p>			