



PLANNING DEPARTMENT

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68-700 Avenida Lalo Guerrero - Cathedral City, CA 92234

(Staff Use Only)

Case No.:

Related Case(s):

DESIGNATED PARKING PERMIT

The completeness of this application, which includes accompanying plans, shall be subject to the review of the Planning Department and Development Services Committee. This application is used for a variety of application processes and not all items may apply to your project. If you feel a requirement is not applicable to your project, write "N/A." If you have any questions while completing this application please ask a member of the Planning Department for assistance. Incomplete applications will not be accepted (or the process may be delayed.) **(PLEASE PRINT OR TYPE)**

CHECK APPLICATION TYPE REQUESTED:

☐ Designated Parking Permit (\$464)

PROJECT SUMMARY:

Check Here:

☐ If an additional driveway approach required for additional parking space.

If checked, an Encroachment Permit will be required from the Engineering Department.

General Location:

PROJECT REPRESENTATIVE(S):

APPLICANT/

REPRESENTATIVE Name:

Telephone No.:

Address:

Fax No.:

City:

State:

Zip Code:

Contact Person:

E-mail Address:

I certify under penalty of perjury that all the application information is true and correct:

Applicant's Signature: _____

Date: _____

PROPRERTY OWNER/

AGENT Name:

Telephone No.:

Address:

Fax No.:

City:

State:

Zip Code:

Contact Person:

E-mail Address:

The City will provide the applicant with hearing notices and staff reports unless another party is identified.

I, _____ am the owner of the property described in this application and hereby authorize
_____ Print Name

_____ to act on my behalf on matters pertaining to this application.

Applicant/Representative Name

Property Owner's Signature: _____ Date: _____

Note: If more than one owner, a separate page must be attached listing the names and addresses of all persons (if a corporation, list officers, and principals) having interest in the property ownership.

Date/Time Received:

Received By:

Amount Received:

Receipt No(s):

SUBMITTAL REQUIREMENTS:

Site plan exhibit to include:

1. All property boundaries, distance to centerline of abutting streets, and distance to centerline of nearest cross street (obtain future right-of-way requirements before preparing). Include legal description on site plan.
2. North arrow and scale.
3. All existing buildings, structures, landscape areas, fences, walls, pools, spas, patios, driveways and parking areas on the applicant's property (show in light or broken lines).
4. The proposed parking area, and existing, parking areas showing number and location of parking spaces. If any significant plant materials (e.g. mature trees) exist on site, please prepare a site plan that illustrates the number, type, size and location.

DETERMINATION OF APPLICATION (Staff Use Only)

ACTION TAKEN: ☐ APPROVED ☐ DENIED

If denied, provide reasons:

Conditions of Approval:

APPROVED BY: _____

DATE: _____